

Govt. P.G. College, Bilaspur (Rampur) U.P.

Internal Quality Assurance Cell.  
[IQAC].

**NOTICE**

**Date: 21-07-2016**

A meeting of the IQAC is prepared to be held on 23-07-2016 at 12:00 Noon in the Conference Room, to discuss over the following agenda

1. Discussion over the decisions taken in the previous meeting and action taken
2. Discussion over Admissions process
3. Construction of Car garage for safe parking.
4. Construction of toilets attached with principal Room & girls & boys toilet separate
5. Organize meets for Freshers, Alumni & Parents

All the Concerned are informed to be present for the said meeting.

  
[Prof. Dr. Sunita Sharma]  
Principal / Chairperson

  
[Mrs. Neelima Singh]  
Co-ordinator

**IQAC Members:**

1. Dr. Nisha Verma [Head Dept. of Botany]
2. Dr. Hamant Kumar [Head Dept. of Mathematics]
3. Dr. Shivam Sharma [Asst. Prof. Mathematics]
4. Dr. Avtar Dixit [Head Dept. of Commerce]
5. Sh. Prithvi Singh [Administrative officer]
6. Mrs. Kishori [Social Worker]
7. Miss. Rekha Chaudhary [Alumnus]
8. Mr. Shikendra Thapa [Student]

## MINUTES OF THE MEETING

The first meeting of Internal Quality Assurance cell for the academic year 2016-17 was held on 23-07-2016 at 12:00 Noon in Conference Room of Govt. P.G. College, Bilaspur. The meeting was chaired by Respected Principal Prof (Dr) Sunita Sharma.

At the outset, Mrs. Neelima Singh, IQAC Co-ordinator welcomed the chairperson of the meeting Principle Prof (Dr) Sunita Sharma and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to chair.

1. The Minutes of the previous meeting are read by the Co-ordinator and Confirmed. As per the minutes of the meeting the action taken report is briefly discussed in the meeting.

2. Discussion was held over the latest rules and policies issued by the University regarding admission for the academic year 20-16-17.

3. Committee members decided to Construct a Car Garage for safe parking.

4. Decide to Construct toilets attached with Principal Room & Boys & Girls toilets in separate.

5. Decided to organize Freshen Meet, Alumni Meet & Parents teacher Meet in College.

Following members were present for the meeting:

Name of the Members

1. Pooja Dr. Sunita Sharma  
[Principal / Chairperson]
2. Mrs. Neelima Singh  
[IQAC, Co-ordinator]
3. Dr. Nisha Verma  
[IQAC, Member]
4. Dr. Harant Kumari  
[IQAC, Member]
5. Dr. Shiv Om Sharma  
[IQAC, Member]
6. Dr. Avtar Dixit  
[IQAC, Member]
7. Sh. Prithvi Singh [O.S.]  
[Administrative Officer]
8. Mr. Kishori  
[Local Representative]
9. Miss Rekha Chaudhary  
[Alumnus]
10. Mr. Dhinendra Thapa  
[Student Representative]

### Action taken Report.

1. Minutes of Previous Meeting were Confirmed.
2. Admission process was Completed Successfully.
3. We built 3 Can gazes in our College.

two separate toilet for girls & boys were  
also constructed.

5. We ~~de~~organised Freshen Meet, Alumni  
Meet and Parents-Teachers Meet in the College.



# Govt. P.G. College, Bilaspur (Ranpur) U.P.

## Internal Quality Assurance Cell IQAC

### NOTICE

Date: 14-11-2016

A Meeting of the IQAC is proposed to be held on 16-11-2016 at 12:30 Noon in the Conference Room, to discuss over the following agenda:

1. Discussion over the decision taken in the previous meeting and action taken.
2. Replacing the traditional bulbs with CFL & LED Lites.
3. Preparation for the Annual Sports, Youth Festival & Annual Function to be planned.
4. Discussion Feedback Collection and Feedback analysis.
5. Any other matter with permission of the chair.

All the Concerned are informed to be present for the said meeting.

  
[Prof. Dr. Sunita Sharma]  
Principal / Chairperson

  
[Mrs. Neelima Singh]  
Co-ordinator



### IQAC Members :

1. Dr. Nisha Verma [Head Dept. of Botany]
2. Dr. Hamant Kumar [Head Dept. of Mathematics]
3. Dr. Shiv Om Sharma [Asst. Prof. Mathematics]
4. Dr. Avtar Dahiya [Head Dept. of Commerce]
5. Sh. Prithvi Singh [Administrative Officer]
6. Mr. Kishore [Social Worker]
7. Miss. Rekha Chaudhary [Alumnus]
8. Mr. Dhimendra Thapa [Student Representative]

### MINUTES OF THE MEETING

The second meeting of Internal Quality Assurance Cell for the academic year 20-16-2017 was held on 16-11-2016 at 12:30 Noon in the Conference Room of Govt. P.G. College, Bilaspur. The meeting was chaired by Principal Dr. Sunita Sharma.

At the outset, Mrs. Neelima Singh, IQAC Co-ordinator welcomed the Chairperson of the meeting, Principle Dr. Sunita Sharma and all Members of Internal Quality Assurance cell (IQAC). The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the Chair.

1. The Minutes of the previous meeting were read by the Co-ordinator and confirmed. As per the minutes of the meeting the action taken report is briefly discussed in the meeting.
2. We discussed about replacing the old traditional bulbs with the new energy savings LED Bulbs.

3. We discussed about organising youth festival, Annual Sports meet and Annual Function in college.
4. We discussed new ways to take feedback from students, Alumni + Parents to enhance learning experience.
5. Principal review of the overall performance throughout the year.

Following members were present for the meeting.

Name of the Members

1. Prof. Dr. Sunita Sharma  
[Principal / chairperson]
2. Mrs. Neelima Singh  
[IQAC, co-ordinator]
3. Dr. Nisha Verma  
[IQAC, Member]
4. Dr. Hamant Kumar  
[IQAC, Member]
5. Dr. Shiv Om Sharma  
[IQAC, Member]
6. Dr. Avtar Dixit  
[IQAC, Member]
7. Sh. Prithvi Singh [O.S]  
[Administrative officer]
8. Mr. Kishori  
[Local Representative]
9. Miss Rekha Chaudhary  
[Alumnus]
10. Mr. Dharendra Thapa  
[Student Representative]

## Action taken Report

1. Minutes of Previous Meeting were Confirmed.
2. We installed new energy saving LED Bulbs, in place of older energy consuming bulbs.
3. We organised youth Festival, Annual Sports Meet and Annual function in college.
4. We started a initiative taking feed back from students in the form of an Application through Suggestion Box.
5. Principal reviewed the annual performance.

